

College of Doctoral Studies

Registering for the Collaborative Institutional Training Initiative (CITI Program)

Navigate to the site by clicking this link, <u>Research, Ethics, Compliance, and Safety Training</u> or pasting this link in your browser's address bar - https://about.citiprogram.org/

Once on the site, choose Individuals and then Organizational Learners in the drop-down menu.

Solutions	Catalog -	Organizations -	Individuals *	About	Job Board
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On the Organizational Learners page, you will have two options. In the option on the left (Take Courses Assigned by Your Organization), click on the "register now" link.



Take Courses Assigned by Your Organization

You can register now to take CITI Program content assigned to you by your organization for no charge. If you need training not provided by your organization, you can register as an independent learner and purchase the content required.



Do you have additional questions about how to take courses?

<u>Visit our FAQs</u> and get answers to commonly asked questions about CITI Program. You can also search our <u>Support Center</u> for technical support or call us at 888.529.5929. This will take you to the CITI Learner – Registration page where you will enter your institution and check the boxes to agree and affirm. You must enter University of Phoenix and then select it before checking the boxes. Click Create a CITI Program Account.

CITI - Learner Registration
Steps: 1 2 3 4
Select Your Organization Affiliation
This option is for persons affiliated with a CITI Program subscriber organization. To find your organization, enter its name in the box below, then pick from the list of choices provided. ⑨
University of Phoenix
University of Phoenix only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.
 I AGREE to the <u>Terms of Service</u> and <u>Privacy Policy</u> for accessing CITI Program materials. I affirm that I am an affiliate of University of Phoenix.
Create a CITI Program account

Continue with steps 2-4 to provide your information and set up your log-in id and password. Upon completion of your registration, you will have a profile page which includes the course required for your training. Select "View Courses."

Institutional Courses					
Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to <u>add an affiliation</u> . If you are no longer associated with a listed institution, you may want to <u>remove an affiliation</u> .					
University of Phoenix	View Courses				
Would you like to affiliate with another Institution?	Add Affiliation				
Would you like to remove an existing affiliation?	Remove Affiliation				

You will now have the option of beginning the modules required for the Group 1 course.

Courses Ready to Begin	<u>Learner Tools</u>
University of Phoenix Group 1.Social / Behavioral Research Investigator and Key Personnel. Stage 1 - Basic Course	,
0 / 8 modules completed	Start Now